



**Minutes of  
TRUSTEES' EXECUTIVE COMMITTEE MEETING No. 177.  
18<sup>th</sup> Feb 2023 Commencing at 10:00 a.m.  
Via ZOOM**

**Present:**

Paul Coutts (Chairman)  
Colin Byfleet (Treasurer)  
Christopher Proudfoot (Newsletter Editor)  
Brian Mansfield (Committee member)  
Nick White (Committee Member)  
Jane Rees (President)  
Tony Waldis (Vice President)

**Apologies**

Vicky Chapman (Membership Secretary)  
Brigitte Graham (Hon. Secretary)  
Gavin Graham (Committee Member)  
Miles Hember (Committee Member)  
Tony Turley (Committee Member)

**Item No.**

**1.0 Chairman's Introduction PC**

**1.01** Little to report except that arrangements for the 2023 Conference in Ipswich are very nearly complete

**2.0 Minutes of Meeting 176**

**2.01** Approved by the meeting unanimously

**2.02 Matters Arising**

**2.03** None which do not appear below.

**3.0 Treasurer's Report CB**

**3.01** 2022 Summary Accounts attached to these minutes. CB thanked MH for his careful checking and useful suggestions.

**3.02** Following the loss of the previous applications for the M& Investments, CB reported that the second try, with PC & TT as signatories had been successful.

**4.0 Membership VC**

**4.01** The Membership Secretary's Report is added to these minutes

**4.02** VC had confirmed that she would be resigning from the post at the AGM. PC offered to take on these duties if no other volunteer could be found.

**5.0 Conference-2023, Ipswich PC**

**5.01** Arrangements and booking forms had been sent to members. One speaker yet to be confirmed.

## **6.0 Publicity & Events**

**6.01** No member in post at present.

## **7.0 Editor's and Webmaster's Reports**

**7.01** Next NL about to go to press. – **JR** made a plea for a further item or two. **TW** & **JR** volunteered

## **7.02 Website**

**7.03** **TW**, **VC** and Bob Evans meeting on 22<sup>nd</sup> Feb with Sarah Hayes to discuss update to background website program, Joomla. **TW** reported several updates and additions had been made to the website recently.

## **8.0 Constitutional Changes**

**8.01 Paragraph S-02** It had been agreed previously (176) that the AGM quorum to be reduced from 25 to 20 members. It was agreed unanimously to add wording to allow proxy votes to be counted towards the quorum, if needed.

**8.02** It was suggested that the AGM could be a hybrid Zoom meeting, which would allow more members to be present.

## **9.0 JOB DESCRIPTIONS & DEVELOPMENT PLAN – **PC****

**9.01** Nothing to report

## **10.0 Library & Archives **TW****

**10.01** **TW** further outlined the benefits of donating the TATHS library to MERL. It will be part of the Reading University catalogue and hence much more available to online searches.

**10.02** The Ken Hawley Collection Trust had expressed an interest in the TATHS library but it was felt that the MERL solution was preferable, with any duplicates being offered to KHCT. It was noted that the KHCT are about to take ownership of the Warrington Chest.

## **11.0 Salaman Awards**

**11.01** Following the decision not to support of the publication of the book on Decorated Tools by Jon Green Plumb, his letter of suggestion for changes to the Salaman rules was discussed and rejected.

## **12.0 Any Other Business**

**12.01** **PC** reported that Gipping Press had handled their error of missing NL pages very well by supplying replacement copies. We have been offered 6 more boards for the nails collection at Amberley.

## **14.0 Date and location of next meeting**

**14.01** After discussion it was agreed that the next meeting should be at the AGM if possible, otherwise TBC.

Meeting closed at 11:55